

## Conference & Events Delivery Instructions Please attached this to each box shipping to hotel

## We accept deliveries 3 working days prior to the event

All deliveries need to be addressed to:
THE ROYAL GARDEN HOTEL (GOODS RECEIVING)
2-24 Kensington High Street
W8 4PT
London
UK
Name of Event Manager: Martin Myers – 0207 361 1926
Name of Event: ATMIA EEM24
Name (Company) of Exhibitor:
Contact Name and address of sender:
Name of main plenary room: Palace Suite Lobby
Boxes:
OF